

PDCA Updates Preview

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Introduction

- Dave Braig
- PDCA Project Manager for JMT
- That guy on the other end of PDCASupport@jmt.com



PDCA Updates

- User Management
- Project List View
- Project Creation Questions
- Submission Management

User Management

- Designated Organization Admin
 - One per Organization
- Add / Update / Remove User Accounts
 - For your Organization

The screenshot shows the DeIDOT Planning and Development Coordination Application interface. The header includes the DeIDOT logo, the application name, and user information: "Logged in as: Colin.Cosine@curve.com", "Manage Account", and "Log Out". The navigation menu includes "Projects", "Manage Contacts", and "Manage Organization". The main content area is titled "Manage Contacts" and features a "+Add Contact" button. Below this is a "User Search Filters" section with radio buttons for "Active" (All, Yes, No), a "Contains:" search box, and a "Filter by Organization:" dropdown menu set to "All Organizations". "Reset" and "Search" buttons are also present. A table below displays a list of users with columns for First Name, Last Name, Organization, Login, Last Activity, Role, and Active status.

	First Name	Last Name	Organization	Login	Last Activity	Role	Active
Action	Cynthia	Circle	Curve Development	Cynthia.Circle@curve.com	10/07/2016	External User	Y
Action	Colin	Cosine	Curve Development	Colin.Cosine@curve.com	10/13/2016	External Admin	Y
Action	Edward	Ellipse	Curve Development	Edward.Ellipse@curve.com	05/27/2016	External User	Y
Action	Hellen	Hyperbola	Curve Development	Hellen.Hyperbola@Curve.com	06/01/2015	External User	Y
Action	Paul	Parabola	Curve Development	Paul.Parabola@curve.com	06/01/2015	External User	Y
Action	Susan	Sine	Curve Development	Susan.Sine@curve.com	10/05/2016	External User	Y

User Management

- Multiple Organizations per Account
 - User accounts can be assigned to one or more

Logged in as: Colin.Cosine@curve.com Manage Account Log Out

DeIDOT Planning and Development Coordination Application

Excellence in Transportation – Every Trip • Every Mode • Every Dollar • Everyone

Projects Manage Contacts Manage Organization

Manage Contacts

User Information User Organization

System Organizations: Curve Developer Add

Curve Development

Quadrilateral Engineers

Save Cancel

11/4/17

Logged in as: Colin.Cosine@curve.com Manage Account Log Out

DeIDOT Planning and Development Coordination Application

Excellence in Transportation – Every Trip • Every Mode • Every Dollar • Everyone

Projects Manage Contacts Manage Organization

Colin Cosine's Projects + Add Project

Filter by Organization: All Orgs Search

Beaver Brook Plaza View / Edit

Protocol Tax Parcel #: 1004000035 Last Submittal Date: Not Submitted

Project Type: Major Subdivision

Save Cancel

Project List View

- Multiple Organizations
 - Can view all or one
- Single Scrolling List
 - No more pages
- Updated Styling
 - Colors indicate project status

The screenshot displays the 'Planning and Development Coordination Application' interface. At the top, it shows the user is logged in as 'Colin.Cosine@curve.com' with options for 'Manage Account' and 'Log Out'. The DeIDOT logo is visible on the left. The main header includes the application title and the slogan 'Excellence in Transportation - Every Trip • Every Mode • Every Dollar • Everyone'. Navigation links for 'Projects', 'Manage Contacts', and 'Manage Organization' are present. The main content area is titled 'Colin Cosine's Projects' and includes a '+ Add Project' button. A filter section allows selection of 'Curve Develop' and a search box. The project list is organized into rows, each with a status indicator (Staging, Accepted, Submitted) and a 'View / Edit' button. The projects listed are:

Status	Project Name	Protocol Tax Parcel #	Project Type	Last Submittal Date
Staging	A LONC Project	235-19.00-23.00	LONC Subdivision	Not Submitted
Accepted	JL Test 0831	2-00-07500-02-0900-00001	Major Subdivision	09/26/2016
Accepted	Restaurant- Jose Carrello	5-16-18306-05-7600-00001	Major Subdivision	09/29/2016
Submitted	Camden Square Shopping Center	7-00-09408-03-4600-00001	Major Subdivision	10/06/2016
Submitted	Minor Subdivision Plan - Paul H. Carter	3-00-05300-01-3200-00001	Minor Subdivision	10/06/2016
Staging	Rt. 9 Meadery-Farm Winery	334-4.00-34.00	Major Subdivision	Not Submitted

Project Creation Questions

- Questions refined
 - Provide better guidance
- Select multiple question groupings
 - Single/Multi Unit Residential, Commercial
- Capture initial ADT information
 - Help determination of warranted TIS/TOA
- Determine Project Type
 - LONC, Minor, Major

The screenshot displays the 'Add New Project' workflow in the DelDOT Planning and Development Coordination Application. The user is logged in as Colin.Cosine@curve.com. The interface shows a progress bar with four steps: 1. Project Information, 2. Determine Project Type (current step), 3. Locate on Map, and 4. Review & Create. The 'Determine Project Type' step includes a 'New Project Name' field and a question: 'Your project includes which of the following?'. Below this are five radio button options: Non-Residential Development (Commercial, Retail, Non-Profit, etc.), Single Family / Duplex / Townhome Residential Lots (Detached Dwellings / Separate Lots, not Apartments / Condos), Multi-Unit Residential (Apartments / Condos on shared undivided lots), Offsite Improvement (Road widenings, Intersection Improvements, Traffic Signal Installation), and Active Agricultural Operations (Livestock / Poultry / Commercial Crop Production). Navigation buttons for '<< Back' and 'Continue' are visible at the bottom right.

Project / Submission Management

- Updated Project Page
- Request Meeting
- Create Submission
- Required Review Types
- Manage Project Submissions

Projects Manage Contacts Manage Organization

<< Back to Project List Dashboard

Project: Rt. 9 Meadery-Farm Winery

Site Information

Protocol Tax Parcel #
334-4-00-34.00

Tax Parcel #
334-4-00-34.00

* Click "View Map" to view all parcels

View Map / Update Parcels

Meeting Request

Existing Meeting Request:

Request Type Meeting Date

Required Review Types

Review Type

LONOR / Record Plan
Commercial Entrance Plan
TIS Recommendations
TOA Recommendations
Subdivision Street
Off-site Review
LONO / Recordable

Project Information Save Project

Project Name: Rt. 9 Meadery-Farm Winery Developer Org: Curve Development

New/Castle
 Counties: Kent
 Sussex
Developer: Circle, Cynthia
Site Engineer Org: Quadrilateral Engineers
Project Type: Major Site Engineer: Kite, Kathy

Fee Payments

Fee Type	Date Paid	Amount	
Initial Fee		\$536.00	Pay Fee
Area Wide Study		\$0.00	Calculate and Pay
Construction		\$0.00	Calculate and Pay
Shared Use Path		\$0.00	Calculate and Pay

+ Add Additional Fee Payment

Click here for Submission Instructions

Request a Meeting Create New Submission

Subdivision Construction / Entrance Unsubmitted Submission Status: Creating Submission Date: Pending

Submit For Review Save Submission

1 Set Review Type 2 Upload Documents 3 Submission Checklists 4 Notes

Select a review type: Subdivision Construction / Entrance

Submission Process

- Create a Project
 - Developer / Engineer
 - Project Type
 - Project Location
- Create a Submission – one per review type
 - Can create multiple submissions per project
- Submission is reviewed by DeIDOT
 - Subsequent submission are counted
 - Submission 1, Submission 2, etc.

Submission - Step by Step

- After a Project has been created
- Create New Submission
 - Multiple per Project

Projects Manage Contacts Manage Organization

<< Back to Project List Dashboard

Project: Rt. 9 Meadery-Farm Winery

Site Information

Protocol Tax Parcel #
334-4-00-34.00

Tax Parcel #
334-4-00-34.00

* Click "View Map" to view all parcels

View Map / Update Parcels

Meeting Request

Existing Meeting Request:

Request Type	Meeting Date
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Required Review Types

Review Type

- LONOR / Record Plan
- Commercial Entrance Plan
- TIS Recommendations
- TOA Recommendations
- Subdivision Street
- Off-site Review
- LONO / Recordable

Project Information

Project Name: Rt. 9 Meadery-Farm Winery Developer Org: Curve Development

New/Classic Developer: Circle, Cynthia

Counties: Kent Site Engineer Org: Quadrilateral Engineers

Sussex Site Engineer: Kite, Kathy

Project Type: Major

Save Project

Fee Payments

Fee Type	Date Paid	Amount	
Initial Fee		\$536.00	Pay Fee
Area Wide Study		\$0.00	Calculate and Pay
Construction		\$0.00	Calculate and Pay
Shared Use Path		\$0.00	Calculate and Pay

+ Add Additional Fee Payment

Click here for Submission Instructions

Request a Meeting Create New Submission

Subdivision Construction / Entrance Unsubmitted Submission Status: Creating

Submit For Review Save Submission Submission Date: Pending

1 Set Review Type 2 Upload Documents 3 Submission Checklists 4 Notes

Select a review type: Subdivision Construction / Entrance

Submission - Step by Step

- Select the Review Type
 - One Review Type per submission
 - Review Types tied to LONC, Minor, Major Project Types

The screenshot shows a web application interface for creating a submission. At the top, there is a link "Click here for Submission Instructions" and two buttons: "Request a Meeting" and "Create New Submission". Below these, there is a dropdown menu for "Subdivision Construction / Entrance" with the following options: LONOR / Record Plan, LONO / Recordable Boundary Plat, Commercial Entrance Plan, Subdivision Construction / Entrance (highlighted), Subdivision Street, TOA Recommendations, TIS Recommendations, Off-site Review, Industrial Street, and Subdivision Construction / Entrance. To the right of the dropdown, there is a "Submission Status: Creating" dropdown and a "Submission Date: Pending" field. Below the dropdown, there is a "Select a review type:" label and a dropdown menu with "Subdivision Construction / Entrance" selected. There are also numbered steps: "1 Set Review Type" and "4 Notes".

Submission - Step by Step

- Upload Documents
 - No more ZIP file required
 - Documents associated with a Submission / Review Type
 - Remove and Download documents

The screenshot shows a web application interface for document submission. At the top, it displays "Subdivision Construction / Entrance Unsubmitted" and "Submission Status: Creating ▲". Below this, there are two buttons: "Submit For Review" (green) and "Save Submission" (grey). To the right, it shows "Submission Date: Pending". A progress bar at the bottom of the header has four steps: "1 Set Review Type", "2 Upload Documents" (highlighted), "3 Submission Checklists", and "4 Notes". The main content area features a large grey box with a document icon and a blue arrow pointing to it, with the text "Drag files here to upload or [Browse files on your computer](#)". Below this, there is a list of five documents, each with a dropdown menu set to "Subdivision Construction / Entrance" and a red 'X' icon for removal. The documents listed are: "Rec Plan Sh 2 Rt 9 HM Rev 9 28 16.pdf", "Sh 3 Rt 9 HM rev 9 28 16.pdf", "Rt. 9 Transmittal Letter 9 28 16.pdf", "Sh 3 Rt 9 HM rev 9 28 16 2.pdf", and "Rec Plan Sh 2 Rt 9 HM Rev 9 28 16 2.pdf".

Submission - Step by Step

- Complete Submittal Checklists
 - Check list based on Review Type

- E

The screenshot shows a web application interface for managing submissions. At the top, it displays "Subdivision Construction / Entrance Unsubmitted" and "Submission Status: Creating ▲". Below this, there are two buttons: "Submit For Review" (green) and "Save Submission" (grey). To the right of these buttons, it says "Submission Date: Pending". A progress bar below the buttons has four steps: "1 Set Review Type", "2 Upload Documents", "3 Submission Checklists" (which is highlighted), and "4 Notes". Below the progress bar, there is a section titled "Required Checklists" with a blue header. Underneath, there is a table with one row: "Subdivision Street Plan Review Checklist" with a status of "Completed" and two icons (a pencil and a lock).

Required Checklists	
Subdivision Street Plan Review Checklist	Status: Completed

Submission - Step by Step

- Checklist
 - Determined by Project Type
 - Check-off Items
 - Must enter notes if marked as 'No' or 'N/A'
 - Save Progress and return later

The screenshot displays the DeIDOT Planning and Development Coordination Application interface. The header includes the DeIDOT logo and the slogan "Excellence in Transportation - Every Trip • Every Mode • Every Dollar • Everyone". Navigation links for "Projects", "Manage Contacts", and "Manage Organization" are visible. The main content area shows a "Back to Submission" link and project details: "Project ID: Minor Subdivision Plan - Paul H. Carter" and "Submission: Minor Residential Subdivision 1". The "Checklist: Minor Subdivision Checklist" is expanded to show the following sections:

- PLAN REQUIREMENTS (3.3.2)**
 - North Arrow 1: YES NO N/A
 - Roadway Name, Maintenance Number, and Functional Classification: YES NO N/A (with Functional Classification Map link)
 - Existing and proposed lot line labeled (including any to be extinguished): YES NO N/A
 - Accurate existing right-of-way (ROW) lines labeled and dimensioned: YES NO N/A
- DEDICATION/RESERVATION OF RIGHT-OF-WAY (3.2.5.2)**
 - Local Road: 30 feet of ROW from physical centerline of road: YES NO N/A (with Figure 3.2.5-b link)
 - Two-lane Arterials and Collectors: 40 feet of ROW from physical centerline of road: YES NO N/A (with Figure 3.2.5-c link)
 - Multi-lane Arterials, Collectors, Freeways, and Expressways: 30 feet of ROW from outermost edge of through lane(s): YES NO N/A (with Figure 3.2.5-d link)
 - Does the existing ROW meet the minimum standards listed above?: YES NO N/A
- SPACING OF DRIVEWAYS AND ENTRANCES (Figure 1.2.1-a)**
 - Show and dimension location of Existing and Proposed driveways, Utility poles, Distance to nearest intersection(s), Consider "Combined Residential Access" if possible: YES NO N/A
 - Confirm all entrances (proposed vs existing) are spaced per Figure 1.2.1-a. Minor Collectors & Local Roads: space entrances @ Min. 150' O.C. or combined, Minor Arterials & Major Collectors: space entrances @ Min. 250' O.C. or combined, Principal Arterials (excludes limited access): space entrances @ Min. 400' O.C. or combined. 1.2.1-a: YES NO N/A

Submission - Step by Step

- Add Submission Notes
 - Viewable by both you and DeIDOT
- Fee Payments
 - Required Fees must be Paid to submit

Subdivision Construction / Entrance Unsubmitted Submission Status: Creating ▲
Submission Date: Pending

1 Set Review Type 2 Upload Documents 3 Submission Checklists 4 Notes

No notes entered.

Please Note: Notes made are visible to both DeIDOT and external organizations.

Fee Payments

Fee Type	Date Paid	Amount	
Initial Fee		\$536.00	<input type="button" value="Pay Fee"/>
Area Wide Study		\$0.00	<input type="button" value="Calculate and Pay"/>
Construction		\$0.00	<input type="button" value="Calculate and Pay"/>
Shared Use Path		\$0.00	<input type="button" value="Calculate and Pay"/>

[+ Add Additional Fee Payment](#)

[Click here for Submission Instructions](#)

Fees are not paid.
Subdivision Construction Fees are not paid.

Submission Status: Creating ▲
Submission Date: Pending

1 Set Review Type 2 Upload Documents 3 Submission Checklists 4 Notes

Select a review type: Subdivision Construction / Entrance ▼

Submission - Step by Step

- Submit for Review
 - Once All Steps are Completed
- Email Notifications
 - DeIDOT Review Coordinator
 - Engineering POC, Developer
- Once Submitted, you can
 - Change the Review Type
 - Edit the Checklists
 - Upload Additional Documents – Unless DeIDOT requests more info...

The screenshot shows a web application interface for submission management. At the top, there is a search bar and a link for "Click here for Submission Instructions". Below this are two buttons: "Request a Meeting" and "Create New Submission". The main content area displays a submission entry for "Minor Residential Subdivision 1" with a submission date of "10/06/2016" and a status of "Submitted". Below the entry are four tabs: "1 Review Type", "2 Documents", "3 Submission Checklists", and "4 Notes". The "Review Type" tab is active, showing a dropdown menu with the selected option "Minor Residential Subdivision".

Summary

- User Management
 - Organizations can manage their users
 - Multiple Organizations per user
- Project List View
- Project Creation Questions
- Submission Management
 - One Review Type Per Submission
 - Multiple Submission Per Project

Questions?